

Notice is hereby given of the 49th Annual General Meeting of the New Zealand Cat Fancy Incorporated, to be held Saturday 29th August 2020, commencing at 10.00 am, at the West Plaza Hotel, 100 Wakefield St, Wellington.

Item 1 Attendance & Apologies

- Roll Call - in attendance
- Voting strength

Item 2 Election Result

In accordance with Constitutional Clause 21.10 (a) Announcement of the Results of the Executive Council Election.

Item 3 Matters arising from the minutes of the 48th AGM 2019

- **Corrections to the 48th AGM Minutes**
 - Page 2 Matters Arising item pg. 12 IT Report second item - BEC should read BSAC
 - Page 2 Item 5 (a) Breeders & Registrations Report line 2 "goals to forward" should read "goals to go forward"
 - Page 3 (c) IT Report "Cat Congress" should read "World Cat Congress"
 - Page 3 (c) IT Report Action point "Christine" should be "Chris" and "Cat Congress" should read "World Cat Congress"
 - Page 7 top of page "Moved: Lyall/Seconded: Maree 17:" missing the "0" should read "17:0"
 - Page 14 top of page "obstain" to be corrected to "abstain" on both lines
 - Page 14 Item 10 Health and Safety "it's officers" should read "its officers"
 - Page 14 Item 10 Reports from Officers of NZCF ""Cat Congress" should read "World Cat Congress" and "not tabled" should read "not been tabled"
 - Page 14 Item 10 Procedures of Temple Cats first paragraph "it's" to be corrected to "its" second paragraph "templecats" to be corrected to "Temple Cats"

"That the Minutes of the NZCF 2019 AGM as amended be accepted as a true & correct record of the meeting."



Item 4 Chairpersons Report (David Colley)

Now 2019 seems such a long time ago now.

After last year reporting that the main thing with the Cat Fancy was change, then this year it was more of consolidation and stability. At last years AGM there was no election for Executive Council as the only people standing were the incumbents, so they were reappointed unopposed. So, the rest of the year carried on with the Executive Council as it had been for the previous 8 months and even each member continued with their previously held portfolio. This

made for great follow-on with what was already underway as it made it easy for each member to continue with what they were already working on.

I would like to thank the Executive Officers for all their hard work and dedication to see the best for NZCF. The EC has run very smoothly over the last 12 months as each has worked very well together. As members of NZCF you can rest assured of the high calibre of the people working for the good of NZCF. I can assure you that in the past and even in my three years this has not always been the case.

One change that I have seen is that the Portfolio Manager is given the responsibility to work within their given role and then they are left to manage this position without being questions and quizzed about each and every decision they make. This is the main reason I say that the EC have functioned at a much better level over the last 12-18 months. To quote a phrase 'why bark if you have a dog'. As a leader I believe in empowering the person and allow them to get on with their job and then being there to help with any requests they may have.

One thing that had come up earlier was the importance of a good handover to the new portfolio manager on EC or for a new Officer being appointed to the EC. This year saw the task of writing up all the job descriptions for the Office holders. We have also put in place a requirement from the incumbent person to do a handover to the new officer or EC Member as often the person will be keen to take up their position but have little understanding or knowledge of where the position is at time of handover. This has certainly made it easier for those that have taken up new positions this year.

The new officers this year have included-

Honours registrar - Diane La Bas

Health and Safety Officer - Christine Ryan

Unfortunately for them with Covid-19 in the new year little has been required of them.

Some highlights of the year would include the acceptance of "Templecat" as a new Breed in NZ. They can now be shown on the bench. Progress on the British Longhaired cat had been made and they were able to be presented to achieve their Exposure points.

This year's AGM had to be delayed because of Covid-19 and with advice from our Lawyer we determined to run the AGM once we were able to within the restrictions of the Lockdowns. The AGM is held on the 2nd weekend in May and it will revert to that again next year. Our requirement is that the AGM must be held within 6 months of the end of the Financial year. The EC have for several years worked to a business plan. After some discussion it was decided to make this more of a living document that can be updated after EC meetings and Portfolio managers have completed assignments. Jane Webster started work on this with the EC this year, and since then this has progressed further. It is expected to have this on the website in the near future.

This year I would like to thank Jane Webster for her work behind the scenes - with her wordsmith skills, and as Governance Documents Officer we can be thankful for her work for NZCF.

Item 5 Portfolio Managers Reports

The reports of the remaining members of the Executive Council, particularly in terms of the immediate past year and how that affects the NZCF plan for the next 5 years.

(a) Breed Standards Advisory Council Portfolio - Lyall Payne

Summary

- The BSAC's work divided into the following categories:
 - Completed since last AGM (may still have small items outstanding, usually those which rely on other portfolios).
 - New since last AGM.
 - Ongoing (including items identified as needing attention, even if not yet started)

New Breed: American Shorthair ●●●●●

Tidying up of this approval in drafting material for the breeders directory webpage.

New Breed: Templecat ●●●●●

The individual standard is not yet up on the website although it is available in the single all LH breeds document.

A breeders' directory page has not been established for the breed but text and photos have been sourced and when permission to use the photo is obtained this can be passed to the webmaster.

Standards: British Shorthair ●●●●●

Acceptance of cinnamon series colours in British Shorthair was completed in time for the 2020 show season.

Standards: Burmese ●●●●●

In Aug 2019 the small changes to the Burmese standard were proposed and a breed section consultation carried out. These were completed in time for the 2020 show season.

Standards: Siamese Group ●●●●●

In September/October 2018 a proposal for a change in the bicour and harlequin patterns was put out for consultation by the breed rep and the results forwarded to the BSAC / BSAC PM in November, probably being mislaid during the change-over of portfolio managers. This was resurrected and completed in time for the 2020 show season.

Health & Conformation: Norwegian Forest Cat ●●●●●

The policy was issued (Oct 2019) to the acting breed rep for dissemination to breed section members. The changes to the website to upload the Health & Conformation policies in general (and so the NFO one as the first example) which were approved by the EC were advised to the webmaster in NOV 2019 but have still not been actioned.

Two items for BSAC action are still outstanding:

- Follow up amendments to Registration Rules need to be prepared/approved with respect to the 1 JUN 2020 effective date of the NFO H&C policy.
- The registrars need be advised about the health testing requirements for the registration of all NFO litters after this date.

Health: FIP Guidelines ●●●●●

As mentioned under the NFO H&C para, the new health section has not yet been created on the website so the FIP Guidelines have not yet been uploaded and the job remains on our work list.

Policy: Process for Changes to Standards ●●●●●

A proposal to include the hitherto unwritten rules for approving changes to standards into General Rules & Policies as 3.22A was approved at the Oct 2019 EC meeting. Documenting these should improve the consistency, transparency, and reduce confusion about the process.

Procedures

3.22A BSAC's recommendations for changes to (or new) standards must meet the following requirements:

- a. They are to be placed on the agenda for an EC meeting.
- b. The agenda must include (as an attachment) the recommended final standard, in full, in NZCF format which will enable:
 - i. the EC decision to approve / reject / amend to relate to the final version of the standard, and
 - ii. all NZCF members to make submissions (agenda responses) before the meeting.

- c. Because of the interest that changes to (or new) standards often generate, decisions about them by the EC should be confined to face-to-face meetings.
- d. Changes to (or new) standards for a show season must have been approved no later than the last face-to-face EC meeting of the previous year.

New

New Breed: British Longhair ●●●○○

All the BSAC follow-up actions have been completed with respect to granting preliminary status to this new breed and the BRL codes have been loaded in ROCAP so that longhair cats and kittens can be correctly registered.

With the cancellation of the 2020 show season there may be some difficulty in earning 100 exposure points which might reasonably have been expected to be easily obtainable in time for challenge status to be granted in time for the 2021 season.

New Breed: Devon Rex Longhair ●○○○○

An application for the NZCF to accept Devon Rex Longhair has been received from the breed rep with some preliminary consultation carried out with the breed section. This proposal is less straight-forward than the recently accepted new breeds since there is no other registry that recognises Devon Rex Longhair so they would have to be developed via an experimental programme which is a far a longer process. This has been advised to the breed rep.

Standards: Bengals ○○○○○

We have charcoal imported Bengals and others with charcoal cats in their pedigrees but this colour is not accepted by the NZCF. One of the NZCF breeders involved has sought approval which will required BSAC and SOPs Officer work as well as a breed section consultation.

Standards: Templecat ○○○○○

A recommendation was received from the Judges Seminar held in Te Awamutu in November 2019 regarding the Templecat standard that they were concerned about the description of the coat as 'silky' believing that it would be misinterpreted and that the standard should be amended so that the coat is described as 'dense and plushy'. As a result a review of this has been added to our work list.

Standards: Glossary ○○○○○

The opinion of the BSAC is that glossary would not only help define the terms but help standardise the standards as they are reformatted or new standards introduced from other registries. It would also assist overseas judges to have a quick reference to check that the terms they were familiar with were (or were not) being used in the same way in the NZCF. TICA has a document which serves as a workbook of how to write a standard so necessarily covers terminology and this could be used as a starting point for developing a local glossary which would then serve the SOPs Officer and/or Governance Documents Officers as guidelines for standard terms and phrases. We noted also that the ACF has an in their excellent breed standards admin document and outstanding task to "address the anomalies in use of terminology such as 'faults', 'penalise', 'remarks', 'withhold' etc." which the NZCF standards might also need.

A recommendation from the Judges Seminar held in Te Awamutu in November 2019 was that the term 'bleeding' be defined and the glossary be established for terms like that one and to 'bring standardisation to the terms used in our breed standards'.

Standards: Colour Listings ○○○○○

At present we list in each standard all the colours able to be shown, often describing the how the base colour, how the smoke, how the tabby, how the silver tabby will all appear – each in detail. It seems possible that a judge could work from the base colour description and good introductory notes (i.e., describing in general the effect of smoke on the coat, nose leather, paw pads, etc) and do without the detailed colour descriptions, thus reducing the bulk of each standard.

Most often found in the 'and white' sections (bicolour, harlequin, van, etc), there is sometimes no detailed colour descriptions but pages of lists of breed codes and the colour names for every colour and pattern in the breed and this seems rather redundant.

Both of these practises are being continued because they already exist in the current standards but a review (when we have time to do one) might enable us to propose a change to this style of listing.

Standards: Universal Colour Descriptions ○○○○○

Many times the suggestion has been raised that the NZCF move to using universal colour descriptions in the standards. These would apply to all breeds and be included only once at the front of each standards of points folder. This would be a large project, most likely involving a judge-based sub-committee. When time permits we would like to draft a proposal for the EC's consideration so that this could be looked at as a possible change to our style of standards.

A recommendation from the Judges Seminar held in Te Awamutu in November 2019 was that the 'consistency of colour standards is reviewed across the breeds so that breeds so that standards are universal for all breeds and not part of the type standards' which fits in with this task. Another recommendation was 'that a universal standard for bicolour is created' which would operate across breeds using bicolour, which would no doubt be addressed as part of any universal colour description project. Further, the Seminar report advised that there had previously been some work done on these issues 'a sub-committee of judges, of which several members may still be available to continue this work in communication with BSAC'. (Refer Jun 2008 EC minutes: 'UNIVERSAL COLOUR STANDARD - Chris Lowe confirmed there has been a wonderful response to membership of this subcommittee with 15 members expressing an interest. The terms of reference are being written.' I have previously followed this up 1 Oct 2016 email JW / C. Lowe asking what the result had been and was advised that it had 'died a natural death' and that people 'liked the idea in principle but that is as far as we got'.)

Health: Centronuclear Myopathy in Maine Coons ●○○○○

In Sep 2019 the NZCF received a letter from Matt Kopke (currently at Massey University) regarding an inherited disease that had been found in one Maine Coon inviting contact from Maine Coon breeders who might have had cats suffer the same disease. Efforts are being made to identify the genetic mutation so that a DNA test can be developed for screening. The NZCF Secretary had passed the letter to the breed rep who has now distributed it to Maine Coon breed section members. The BSAC will follow the situation and also hopes to develop some process guidelines for when the NZCF becomes aware of disorders which are likely to be inherited, whether this information comes from within or outside the organisation.

Policy: Imported Cats with Outcrosses ●●○○○

Reported in February was the intention of discussing with the BSAC the lack process or rules for how to deal with imported cats which are either not full register in their registry or origin or are but have outcrosses in their pedigrees. This is being handled in conjunction with a specific case of an imported cat which is not full register and in consultation with the BSAC members, the Provisional Registrar, and the Breeders & Registrations PM. The intent of the proposal we expect to submit to the next meeting, and which is being trialled in this case, is that:

- if a cat is not full register in its 'exporting' registry, then to be registered here it would have to either
 - use only our permitted outcross breeds or
 - the importer would have to make an application for experimental programme to the BSAC.

We have requested and received an experimental programme application in the 'trial' case but this has stalled during the break in the BSAC's activity.

Additionally, there has been another enquiry about importing cats which are not full register but involve the same breed(s) as cats previously registered by the NZCF prior to the BSAC

taking an interest in this issue. It does seem that guidelines are needed to formalise the process and make it more transparent.

Ongoing

Standards: Domestic and Companion ●○○○○

Review of these has been handed over to the Domestic & Companion Division Review sub-committee.

StandardS: Bombay(s)○○○○○

Request to combine the two breeds (which have different standards) into one breed. As the renaming resolved what appeared to be the most problematic issue, this will probably sit at the back of the queue until the BSAC has cleared some other work.

Standards: Burmilla Group ●●○○○

We have had an additional issue come forward that might require a Burmilla Group consultation so the one already prepared for the error (advised May 2019) and the golden Persian outcross (much older) have not gone out.

Standards: Cornish Rex ○○○○○

There were a number of recommendations from the Judges Seminar held in Te Awamutu in November 2019 regarding the Cornish Rex standard. As a result a review of this has been added to our work list.

Standards: Persian Group ●●○○○

The breed section to be consulted regarding changes to the standard identified during the reformat a few years ago. There were oddities in the standard which were felt to be too significant to be changed without consultation (or about which we wanted a breed section vote) but each of them were not in themselves very large or very urgent issues. Because none of these things were urgent or large the task is side-lined due to the current workload. No additional work has been carried out on this task since last report.

Standards: Intro ●●○○○

The ticked tabby pattern rewrite for the introduction to the SOPs. Low priority task with the current workload.

Standards: Reformat All ●●○○○

A Standards of Points Officer / Governance Documents Officer task with BSAC implications if changes are needed that are greater than the minor ones for reformatting the standards to give them a uniform style. Consultations with breed sections may be required so it is preferred that reformatting is done with another standard-related consultation.

PER/EXO	MCO	BAL	CYM	SFS	BUR	CRX	OCI	AUM	SIN
SBI	TUA	OSH	IMS/IML	SFL	TIF	SPH	KOR	JBT	BMB
TEM	NFO	JAV	TMA	SCS/SCCL	MDY	SRX	BEN	JBL	BOM
TUV	SIB	BRI	TCM	SOM	BML/B LH	TON	CAS	MAU	AMS
RAG	SIA	MAN	TRS/TRL	ABY	DRX	RUS	TYG	LPE	

Health & Conformation: Siberian ●●●●○

No action has been taken on the Siberian H&C policy since last report but the amount of work required is small (primarily reflecting the guidance given by the EC about testing for two forms of PKD). When the policy is updated and issued to breed section members it will then be available to be placed on the website (if the problem discussed under the NFO para has been resolved).

Health & Conformation: Scottish Group ●●○○○

This remains a high priority because of the welfare implication and is next on the list for action (re-sending the consultation to the breed section). In the meantime it is noted that only one litter appears to have been registered in the previous year and there are only two breeders in the breed section in 2020.

Health & Conformation: Bengal Group ●●●○○

The 2018 consultation has now been sent out to the breed section with responses requested by 24 FEB 2020. BSAC recommendations should reach the EC in 2020.

Health & Conformation: Drafted ●●○○○

The existing draft policies (shown below in purple text) need to be reviewed and tidied into a standard format. The consultations need to be prepared and carried out and the results discussed before recommendations to the EC can be finalised.

Persian group	Siberian	Devon Rex	Korat	Singapura
Birman group	Siamese group	Cornish Rex	Bengal group	Bombay
Turkish Van	Manx group	Sphynx	Toyger	American Bombay
Ragdoll	Scottish group	Selkirk Rex	Australian Mist	American Shorthair
Maine Coon	Abyssinian group	Tonkinese	Japanese Bobtail group	<i>Drafted</i>
Turkish Angora	Burmese group	Russian	Egyptian Mau	<i>Consultation</i>
Norwegian Forest Cat	Burmilla group	Ocicat	La Perm	<i>Completed</i>

Health & Conformation: Not Started ○○○○○

Draft policies for remaining breeds. No additional work has been carried out on this task since last report.

Policy: EMS Codes ●○○○○

I would have to review the old documentation on this, but I think the only hold up was advising how the new codes related to each of the current NZCF colour codes – and training the NZCF members. I believe ROCAP was EMS-capable. Due to workload and other priorities, no additional work has been carried out on this task since last report.

Policy: New Breeds Process ●○○○○

The EC has tasked the BSAC (EC minutes dated 16 Feb 2019) with reviewing the process for accepting new breeds and this is underway under the management of Zena Pigden. She has reported that her consultation with judges about what they require from a new breeds process has had little response and she will go ahead and draft something that can be offered for comment in the hope that this will get better feedback.

Policy: Addition to New Breed Process ○○○○○

To add to the new breed procedure in Registration Rules a requirement to provide the information needed for a breeders' directory page as this has been overlooked while processing the last two new breeds.

Policy: Natural Breeds ○○○○○

For the BSAC to consider a proposal to introduce 'native (or natural) breeds' register with different rules for the addition of foundation cats. Not a priority with the current workload and no additional work has been carried out on this task since last report.

Policy: Review Developing Breeds and Permitted Outcrosses ○○○○○

This is a general task which has not previously been on the work list but a recent paper ([High genetic diversity can contribute to extinction in small populations](#), 2019, Christopher C. Kyriazis, Robert K. Wayne, Kirk E. Lohmueller) talking about genetic diversity in wolves points to the possibly underrated dangers of bringing in outcrosses from large populations with high genetic diversity (in cats, for example, this might be domestic outcrosses). Additionally, three of the developing breeds have review dates of 2010 and 2012 so a review is considerably overdue.

(b) Breeders & Registration Portfolio - Jo Woodrow

At the beginning of 2020, I was busy preparing for the National Cat Show with my club, CABCC, and looking forward to replicating the success of our 2017 Nationals. I had a small overseas holiday to also look forward to with my husband. Fast forward a few months and the world was suddenly a very different place with a very sombre feeling about it and lockdown became the new normal for us and millions of other around the world. Cat showing seemed very insignificant in the big scheme of things and just having a secure job and toilet paper in the bathroom took on new and overwhelming importance.

In lockdown, I had all sorts of intentions of catching up on paperwork, clearing out cupboards and generally being a good human being but the reality of our new normal meant just remembering to shower and not become obsessed with the 1pm updates from Jacinda became utterly consuming.

So now we are back into some sort of normality and heading rapidly towards spring, I am newly invigorated to catch up with that paperwork, tidy those cupboards and get up to speed with NZCF life again.

What has supremely impressed me throughout the past year, is the utter professionalism, efficiency and accuracy of our Registrars to keep the registrations and prefix applications processed and up to date and my thanks go to Kaye, Sue, Avon and Sharon for all that they do.

Earlier in the year I spent some time speaking with Breeder members about Microchipping and was quite taken aback by the variety of understanding about the process, the reasons why it's a good idea and the many varied reasons that breeders don't microchip and overwhelmingly it was the price. I was told the cost could vary from \$30 including registration (which is basically cost price) to \$150 plus. No wonder it's sometimes prohibitive. I hope you have had a chance to read the latest update from the NZ Companion Animal Register about some upcoming changes to the way the database is run including a change to a new bigger and better database. Hopefully with these changes come some uniformity to the pricing.

The consensus from my survey was that the NZCF breeder members would like to support microchipping and we are keen to establish a database of members who are registered microchippers to publish on our website for breeders to contact if the price via their vets is untenable. This will hopefully be up on the website before the spring. If you are a registered microchipper and happy to be listed on our database, please let me know.

As part of the NZCAR's updates, they requested registration figures from us from the past 10-15 years. This proved to be an interesting exercise and FYI, when ROCAP started in 2006, the best year for registrations was the following year when 6,300 kittens were registered. Then followed 6 years of steady decline to 2013 from when the average registrations seemed to settle at around 3,500 per year. This replicates membership numbers showing a steady decline in the number of registered breeders and members over this period of time. Ours is a dying hobby but hopefully the steadying of the numbers over the past few years shows a consistent level of commitment and continuing love for all things CAT!

Roll on 2021!

Nga mihi, Jo

It has been a busy year in the NZCF office, and I must say that on the whole, it has been a pleasant one!

I would like to take the opportunity to express a very sincere thanks, to all our Registrars and Officers, for all their hard work and dedication, some of whom wear several official hats and have been in their respective positions for a number of years, your knowledge is such a valuable commodity to our organisation. It is always a pleasure talking to any of you whenever I need to phone or email any of you, and all of whom continued to work throughout the pandemic, you are all very much appreciated!!

A big thank you to our dedicated EC team for your continued support, it has been a pleasure working with each of you over the past year, and hasn't it been a peculiar year!! Who would ever have thought that "unprecedented" "pandemic" and "bubble" would become everyday words and situations!!

Of course, the biggest event or issue this year has been Covid-19 and the lockdown levels and how this affected, not just NZCF as an organisation, but also our members and officials. No shows, which has not only disappointed everyone concerned, but also had major impacted on clubs and NZCF finances, not to mention the missing out on the social aspect, which for many is a highlight they look forward to every year, as we all have our favourite shows we love attending, and it is as much about the people who will be there, as it is about the points and awards – heck some of us don't even show cats any more, but still attend and support these shows year after year, and in a lot of cases, this is the only time we meet some folk every year, so a major impact on our mental wellbeing just with that.

Meetings not being able to be held at their scheduled time, not just our AGM but also the World Cat Congress AGM, which due to their members being worldwide, eventually had to cancel their AGM for 2020 completely, with no international travel looking as if it will recommence anytime soon, of course initially, when the country was only put into three week lockdown, we thought that we could just postpone our AGM for a short period, however as they started extending the timeframe, and realising, that we are in this as a nation, for the long haul, it needed to be postponed until further notice, and who knew how long it was going to end up being. The Executive Council have been able to have online meetings, to ensure business continued as best as it could.

As I said, during lockdown, it was work as usual in the office, and while I was expecting it to be relatively quiet, it remained steady, with some areas become somewhat busier at times.

I feel the most frustrating part throughout, was people thinking that it was NZCF who was imposing the restrictions around animal rehoming and, once level 3 come into effect, animal transportation, which obviously was not the case, we were governed by NZ Government restriction that had been put in place for very good reasons. As this was, as we all know, an unknown pandemic, that no one could have possibly have foreseen, and there were no guidelines to go by, as it had not been experienced before, and quietly likely never to be again. There have been relatively few complaints received over the past year, with only two needing to be escalated to our National Disputes Coordinator.

Membership applications are still coming in at a steady rate, as are Prefix applications.

There have been oodles of queries seeking out breeders or advice on where to locate kittens, along with general enquiries from public and members.

On closing I would like to say that it has been a pleasure being of service to you all.

Governance Documents Officer Report (Jane Webster reports to Business Administration)

Targets

- This year target date for the release of the new show season documents was split between electronic issue by the governance documents officer (coming forward to the 15 January from a previous date of 31 January) and the printing and posting (which was moved out to 15 February).

- The electronic documents were all completed by 19 January (a small overrun) but delays in updating the website meant that not all documents were available to NZCF members for a month or more.
- The printed governance documents booklet and the Standards of Points appear to have been sent out on time with the Standards of Points being an entire re-issue to 're-start' all copies from a known point.

Ongoing

- There are 11 outstanding amendments which will be processed the next time the relevant documents are issued and are either:
 - minor (e.g., typos, incorrect words), or
 - small changes throughout a document (e.g., changing 'country of origin' for 'registry of origin').
- More forms have transferred into the management of the governance documents officer following an on-going process of having these centrally managed and amended under the similar tracking and approval processes as the governance documents.

Projects

- The Health & Safety manual is with the new Health & Safety Officer for review.
- The of the 49 Standards, 35 still require updating to the new format and this is an on-going task which will take some time yet.
- Two documents are being rewritten by sub-committees or equivalent:
 - Judges Manual, and
 - Disputes and Discipline.

NZCF International Liaison Chris M Lowe Delegate to WCC 2019

Report from the World Cat Congress Meeting held in Cape town South Africa hosted by SACC set an extremely high standard for any of the WCC organisations planning future Congresses the participation at the seminar by over 100 cat fanciers was impressive, as was the comradery, friendship and passion shown by the breeders and exhibitors at the Cat of the Year Show (COTY).

Seminar "The Health of Our Cats"

The seminar was very well attended by over 100 cat fanciers with some lively discussion following presentations from Laureline Malineau: Professionals Communications Manager Royal Canin who provided an update on **new developments**

Dr Michelle Harman: Scientific Communications Manager Royal Canin – small animal nutrition – veterinary and maintenance **nutritional solutions**

Barbara George: **Tellington TTouch technic** observations, philosophy, bodywork and exercises to help animals find physical, mental and emotional balance

Dr Emi Barker: **Feline Infectious Peritonitis FIP** – Where are we now? (papers presented by Dr Leslie Lyons) FIP is a high-mortality infectious disease caused by the endemic feline coronavirus. Although a cure remains elusive, there have been a number of advancements in the understanding of the pathogenesis, diagnosis and management of the disease in recent years. The lecture reviewed current recommended options for confirming FIP and their limitations, discussed current and future treatment options once FIP is confirmed, and management strategies for multi-cat households e.g. breeding catteries to reduce the future risk of FIP

Dr Leslie Lyons **Latest Developments in genetics testing** for specific breeds and how mutations are discovered Website: felinegenetics.missouri.edu

Lab e-mail: felinegenome@missouri.edu

Kathy Calhoun CFA AB Judge & Breeder **Lykoi Breed Profile**, history and developments

The Lykoi, also called the Werewolf cat is a natural mutation from a domestic shorthaired cat that has the appearance of a classic Hollywood Werewolf, hence its name. The mutation has occurred in domestic cats over the last 20 years. Genetic testing done at UC Davis confirm that the cats do not carry the Sphynx/Devon gene. The Lykoi breed was developed in Vonore, Tennessee. The Lykoi is a partially or almost entirely hairless cat. Dermatologists examined Lykoi for any skin abnormalities, taking biopsy samples, they could find no reason for the coat pattern. What they did find is that some hair follicles lacked all the necessary components required to create hair this is why Lykoi lack an undercoat. They also found that the follicles that were able to produce hair, lacked the proper balance of these components to maintain the hair which is why Lykoi do moult and can become almost completely bald from time to time. It was determined with test breeding to be a true natural mutation.

Kristine Mylo (Veterinary Physiotherapist) - **Pet Wellness Worx** - Health, wellbeing and rehabilitative care for cats

Delegates Welcome NZCF to WCC

There is a new vision in the NZCF with the election of new Executive Council - these members bringing a younger face to the organisation and it is with sincerity that the new vision will create a new focus for the organisation into the future.

Reporting a marked decrease in the number of Affiliate Clubs which of course has had a role on affect with the number of show rings. Our Registries, however, continue to report positive figures.

The Breed Standards Council works towards a focus on Cat Health.

The NZCF's Association with the World Cat Congress (WCC) continues to be of importance to our organisation which is often mentioned in dispatches as being at the bottom of the "World." Liaison and communication are of importance to ensure that our passionate breeders and exhibitors are provided with the most up-to-date information to influence the best possible direction for their chosen breeds.

Impressive Statistics

All other affiliates to WCC provided some impressive statistics regarding their organisation's stance in the Cat World:

- 200,000 cats being shown annually at Fife shows worldwide
- WCF now having 90 clubs in 37 countries with a further 134 trainee clubs working towards membership
- TICA reported an increase in memberships with a presence in 104 Countries, being a Membership based organisation with the membership making the decisions on major changes to regulatory documents across the board
- Others reported continued focus on breed health - just how long are brachycephalic breeds going to be able to be registered
- Fife reported they no longer accept Scottish Fold, Munchkin, and any breeds based on wild cats and polydactylies
- Charcoal Bengal and Loki standards accepted by SACC

WCC Business Session

- Eric Reijers elected unopposed as President of WCC for 2 years
- Included the introduction of the NZCF preliminary accepted breed **Templecat** (SH Birman). NZCF EC report and photographs were circulated amongst the

delegates. Questions regarding the breeding background were addressed. There was no indication of any WCC member interest in the breed (at this time).

- **New Breed Recognition (NZCF Executive Council Agenda Item)** acceptance discussion – there were minor differences in process procedures identified for the acceptance of new breeds by all members of WCC. This included breeds being given preliminary status for up to 2 years prior to full acceptance. As long as the breed/s are recognised by other worldwide registries a new breed is likely to be accepted – with the exception of breeds that are known to have health issues (especially those with lethal genetic issues) Those promoting new breeds need to look at the viability of the breed so that interest in a new breed is maintained.
- **Media Policy (NZCF Executive Council Agenda Item)** this was a very worthy discussion all members indicating varying degrees of abuse in particular around derogatory or bullying aimed at members and officials
 - (a) Consent for photo taking at shows and subsequent release – Judges should take heed of warnings especially “clicking on like” of an exhibit, some organisations have included this warning in some code of conduct/ethics
 - (b) Guidelines for social media without infringement of freedom of speech – this should be handled by each individual country
 - (c) Draft media policies are currently being presented by TICA, NZCF, ACF
 - (d) WCC members are happy to give access to their policies and/or drafts for media policy
 - (e) Behaviour is viewed not only nationally but internationally WCF agreed media abuse is a major issue and further consideration needs to be given to a proposal along the lines of “*that comments that slander others – that insight personal private attacks should not be allowed on Facebook.*”
 - (f) ACF have included a policy as part of their Judges Code of Ethics and they also have a National code of ethics for the organisation – it is not considered to be totally fool proof. CFA also reported that they have an extensive policy included in their code of conduct
- **Royal Canin – New Programme PRO-ACTIVE** (presentation by Laureline Malineau) Royal Canin are continuing with the development of a program for cat breeders with the main objectives being an opportunity to raise the bar in breeding of pets, health & well-being. Breeders being better equipped to deal with issues to ensure that they are well regarded in particular around responsible pet ownership.
 - (a) To provide a programme to deliver skills & knowledge-managing the facility through seminars, conventions, practical guides and loyalty
 - (b) Adapting diets through DNA
 - (c) E-learning modules are already available for dogs and now they are to be extended for cats to give knowledge to breeds to provide practical learning modules for pet ownership
 - (d) Providing skills and knowledge for people to become certified breeders (WCC are to work alongside Royal Canin in the development of Pro-Active – a programme of choice to transfer everyday choice of quality, to ensure better quality of life to transfer the breeder’s commitment to Good Breeding Practices
 - (e) Responsible acquisition of animals and responsible breeding programmes
 - (f) Social Media is utilised by a number of animal activists and they are becoming more active in relation to the banning of the brachycephalic breed of dogs – more constraints and laws in France are already in place for the “Pug” breed
 - (g) Animal trading on the internet is increasing regardless of whether the breeders are registered or not – a definite risk for registered breeder activity
 - (h) Pets are bought like consumer goods and there are reports of a decline in the number of litters being registered

Being Proactive is not a compromise it is all about “Together we care” working towards good Breeding Practices.

- **WCC Website** – is currently going through further development to allow for members to create a passport to provide ability to share files and updates direct

NZCF International Liaison - 2019 Appointed Officer Chris M Lowe

The role played by the ILO (International Liaison Officer) has always been I believe underestimated in particular by the Executive Council. This is and hopefully will still remain to be an important function within NZCF who ever holds the role. A great deal of work has been done over the last 8 years in particular to ensure that NZCF is held in high regard with overseas registries. Being such a small registry on the world stage it would be extremely easy for NZCF to be forgotten that is why it is important to ensure that NZCF has a proactive approach to all things international.

- At this level there has been an increase in enquiry from overseas registries to acceptable practice in relation to a number of breeds for instance the introduction/acceptance of LH British
- Continued enquiries relating to acceptable pedigrees
- Liaison with overseas registries regarding incorrect pedigrees
- The continued acceptance of bracephelic breeds
- Continued acceptance of breeds that have underlying genetic health issues

NZCF Judges are held in high regard by overseas organisations, and it is hoped that more of our Judges will be given the opportunity to show their ability on the world stage. NZCF have never been proactive in promotion of their judges and it is within this role that more work could be done to ensure that our Judges are not left behind and simply forgotten about. There are more opportunities for NZCF Judges on the world stage, but this must be driven with positivity.

Footnote: It is with a great deal of sadness that I was not reappointed into either of these roles for 2020/21 as I felt there were a number of very unfinished projects that I had been involved in particularly at the WCC level but I wish those who have been appointed every success.

(d) Information Technology (IT) Portfolio – Marie Prendergast

Hello Fellow NZCF members

Well I think we can all agree 2020 so far has been a very challenging year for us all. In the second half of this last year, we have had to put the breaks on IT developments and projects we had in mind, due to reduced income for the NZCF as a whole and the uncertain near future. I suspect this will continue into 2021 as we all adopt a very careful approach to the future and keep our IT spend under control.

I might sound a bit like a broken record, as we were working on the website also last year, but our very dedicated programming resource, Peter, has diligently been working his way through all the different aspects of getting the NZCF website update to a more modern and sustainable platform. It has been a big task. We have been doing quite a bit of testing over the last few months as time has allowed. There has been ups and downs with that, but we are confident that the functionality is there. Final steps are to do live test, to ensure the website can access the required tables and functions within the ROCAP backend.

Our programmer is continuously working towards improved functionality of the website itself, registration and transfer pages and ROCAP in general. There are many unknown aspects to this which continues to be uncovered when undertaking individual pieces of work. Eventually we should end up with a platform that is much more robust and agile, when it comes to operating system and program updates and their official support packages.

A great amount of work has been undertaken on the registration and transfer pages and the registrars have kindly been testing these changes. The first round of testing has uncovered some bugs as can be expected and recently more work has been put into fixing these. The next tranche of testing will take place imminently and we hope to be close to be able to release these changes. Mostly it involves changes behind the scenes for the registrars, which will be a huge step forward.

Our programmer also took on making improvements to the Show Application, as a lot of the errors that were happening are related to the tables and queries in ROCAP. He has done lots of tweaks, and together Peter and I are going to be testing these, with some old show paperwork. If you used it in 2019 or even 2018 and have the original data and the paperwork returned to you and would like to share it with me, with a list of issues you encountered, I would be delighted. We can use it for testing. The more data the better, as each show is unique and have possibly shown unique problems. Without data it is difficult to test the improvements. We are trying to make as many improvements as possible to the Application as possible without breaking the bank in these challenging times.

Our list of wishes and wants remains very 'healthy', and we work continuously on prioritising and progressing these projects as money and time allows. We always welcome ideas and suggested improvements, that can be incorporated into current projects or be added as new ones. The list at present includes (in order of current priority); judges pages, with full profiles (within this calendar year), life members page, handlers/stewards tables/page, redesign of admin portal/login, online payment portal and members login.
Stay safe and be kind.

Marie Prendergast, IT Portfolio Manager, IT@nzcf.com

(e) Judges Portfolio - Sheree Russell

First, I would like to acknowledge the passing of three wonderful ladies who were Judges for NZCF for many years:

Colleen Frew, a Senior Shorthair Judge who passed away late last year,

Sue Gordon, a Senior All Breeds Judge, Tutor Judge for many years and at the time of her passing a Mentor for the Students in the current Judges School, and

Pat Hogan, a Past President of NZCF and a retired Senior Shorthair Judge who passed away early last year.

Their knowledge, passion, and dedication for NZCF will be sorely missed.

We have also had a few Judges who have decided to hang up their teaser, to enjoy more time with their families and doing other hobbies. Cathy Webb, Patricia Smith, and Jane Slabbert, I would like to thank you all for all your time you have dedicated over the years.

After being postponed at the beginning of 2019, the Christchurch Handlers and Stewards course went ahead at the end of October. All Students who attended passed. Congratulations again to everyone. A special thank you to Jo Millar, Marg Harris and Jo Woodrow for organising and holding this course, also a special thank you to your team of helpers.

The Judges school has been going well. Over Lockdown Lead Tutor, Jo Millar organised Breed Presentations via Zoom with the help of New Zealand and Australian, Judges and Breeders for the

Students. Thank you to the Breeders and Judges who took part, I sat in on a few and they were great.

All the students have passed the written assignments and exams, with the Practical exam and hands on/ observations at shows still to happen.

Like the 2020 Show Season, the Practical exam planned for July was cancelled. I am currently working with a couple of clubs to try and get the Practical exams organised for October or November. We are hoping to have one show for the North Island students, with the show aiming to be held in the lower North Island, and another show to be held in the South Island, for the South Island students. I will send a message out to members once plans have been finalised, and hopefully some of you will be willing to help and provide cats. It will be a great opportunity for all those babies that have missed going out on the show bench this year to get a little taste of what it's like. While the original plan was to have no entry fee, there may have to be a small charge to cover our costs, but the proposed fee is still being discussed.

As the Judges will know, the Judges profiles going up on the website has been a work in progress for a few years now. I have been chasing this up most months since it was brought to my attention, so I do hope they aren't too far away now!

The Judges Manual subcommittee have been working on the Judges Manual off and on, around their own busy schedules. Judges, when something does go out it is important that you share your thoughts. Either on the forum or if you prefer to remain anonymous you can email me, and I will pass your comments (only) to the subcommittee.

November saw a slight change on the Health and Safety requirements for Judges. In the past, Judges have had to sit an exam every two years for Insurances purposes, but after discussing the options with the Insurance Company it was discovered that as long as the Judges read and acknowledge that they have read and understood the Health & Safety manual they will be covered.

It was great to see Judges organise the seminars early. Most Judges had attended a seminar before Christmas instead of it being a mad rush in the New Year. The feedback I have received from the Judges who attended these seminars has been positive, with Judges saying that they found them interesting and enjoyable. Thank you to all the Judges that were involved with these seminars.

Most of our Judges had a busy year in 2019 with quite a few having assignments in Australia also. While 2020 was looking like a busy year for some of our judges both in NZ and Australia, this has now changed.

I would like to thank you all for your support and encouragement over the last year and I look forward to hopefully catching up with most of you at some stage but until then please take care and stay safe.

(f) Marketing & Publications Portfolio - Alex Ladyman (Vice Chairperson, DDP Subcommittee)

Overview

This report sets out an overview of the 2019-20 year for the roles of Vice-Chairperson and Marketing and Publications, and Chair of the Disputes and Disciplinary Subcommittee.

Vice Chairperson

As Vice Chairperson, I have only been required to perform minor tasks, such as approving payments as necessary.

Publications & Marketing

Flash Cats continues to be excellent publication, enjoyed by many. The Editor of Flash Cats, Gaynor Saxon, I am incredibly grateful for her effort as she puts in a huge amount of work into each publication. Printing costs have been reviewed, and a better value printer is now being used (who uses an alternative style of printing). Based on long-term advertisers in Flash Cats, I have increased the forecast revenue for 2020 by 26% compared with 2019. Flash Cats continues to be an attractive advertising opportunity.

NZCF brochures have been distributed with kitten transfer documents over the past year. They have been printed due to generous sponsorship, and negotiations to print a new batch of brochures is underway. Any feedback on the desirability of such brochures at shows is welcome.

The NZCF Facebook page continues to receive enquiries regarding breeders, membership, and potential advertising. At times, I have consulted other EC members to confirm the most appropriate response. The NZCF Facebook page has been primarily used for show information and updates and will be used to greater extent during the show season.

The NZCF has been approached to enter into an arrangement whereby the NZCF recommends or endorses a particular company, in return for payment. I have been liaising with the particular company and there will be discussions regarding the arrangement at the October Executive Council meeting.

Disputes and Disciplinary Procedure Subcommittee

The DDP subcommittee has been working on the Disputes and Disciplinary Procedure. Cathy Webb stepped down from the subcommittee for reasons unrelated to the subcommittee – I thank her for her hard work while on the committee. The Committee submitted draft rules to the Executive Council at the February 2020 meeting, but were incomplete. Unfortunately, they were unable to be completed by that time – the subcommittee looks to finish the rules for submission to the Executive Council meeting in October.

Closing remarks

I have decided not to restand for the Executive Council given I do not believe I can dedicate enough time as I think is necessary to the role (I will, however, finish the drafting of the DDP). I want to thank everyone who has helped me over the past two years in my role on the Executive Council and thank everyone who supported my nomination (even though I had only recently returned to cat showing). I have learnt a huge amount, had some great experiences, and made some very good friends. I wish the new Executive Council best of luck.

Historian Report (Jane Webster reports to Publications/Marketing PM)

- Two lots of donated assets have been received as ‘inwards assets’ since AGM 2019.
- The items sorted and inventoried has increased and the total now stands at 435.
- Timeline entries continue to increase and now number 545 ranging from 1918 to the present day.
- The number of items in the digitised history collection has now passed 158.
- The NZ Cat Fancy History page on Facebook has rather fallen by the wayside due to other work.
- More duplicates of items have been identified and will be offered for sale when there are enough to make a reasonable sized list.
- Plans for the 2020/2021 year (and beyond) include:
 - investigating storage solutions,
 - organising access to digitised items,
 - increasing the rate of digitising,
 - inventorying and sorting of existing assets into labelled boxes.

Wasn't the 2019 show season a fantastic one! Based on the shows I attended everyone seemed to be having fun and enjoyed sharing our love of cats. I would like to thank all our wonderful clubs for the amazing job they do putting on our shows. I know it is a lot of work and some clubs have very small committees, but they still work tirelessly to make sure that their show goes off without a hitch. To all of you on the show committees, thank you.

Thank you to the Patches and Pointed club for running a very fun National. It was great to see a club think outside of the box and give a new idea a go. I for one loved being able to put my Rock n Roll gear on and "Rock it with the Cool Cats". The 2018 Annual Awards dinner was held after the show, and those who attended enjoyed a yummy dinner before the Awards were handed out. The presentation was full of laughter, with there being a few tears for the fur winners that are no long with us.

Before Coronavirus entered New Zealand and the shows were cancelled, I had planned on talking about the up and coming, exciting 2020 show season. One of the highlights was going to be the National Show that Canterbury All Breeds Cat Club were hard at work planning for June. I know the club had put in a lot of time organising what would have been a fabulous event. I would like to thank the Club for their hard work, and I hope at some stage they might be able to put their plans into action once again. I would also like to thank the members and breeders who offered to sponsor the sashes for the National Ring, it is very much appreciated, and the response was overwhelming. We may have to look at moving these sashes to 2021, if the sponsors are happy for this to happen. I will be in contact with those concerned once we know.

I know some clubs and exhibitors were disappointed with the cancellation of the show season, but with the situation being so up in the air it was decided that everyone's health and safety had to come first. There are other ways we could show off our fur babies and enjoy our love of cats. You could enter a Virtual Show, with there being a couple of clubs that have already held their virtual show and other clubs currently working on plans for others. These shows sound like fun and also allow for everyone to help and support clubs.

With the cancellation of the 2020 National Show it also meant the Annual Awards dinner for the 2019 winners was also cancelled. At present I am working on a plan, and once I have a better idea I will be in touch with our winners.

At the beginning of this year Dianne Le Bas took over as the Honours registrar. Unlike last year we have a few notes to work from thanks to Soozn but of course we now have no shows! A big thank you must go to Soozn for all her hard work last year. It was a real big learning curve, but we got there in the end!!

We also have a new Health and Safety officer, Christine Ryan. I would like to thank Sue Mackay for all your hard work over the years in the Health and Safety role.

I have been promised that IT have been working on the show program so hopefully some of the issues have been sorted and it will be up and running for the 2021 season!!

While we did have hosts for the 2021 National Show a change within the clubs has meant that it is no longer viable for them to carry on organising it, so at this stage we are still looking for a club or clubs to hold the 2021 National. If your club is interested in hosting the 2021 National Show, please contact me.

If everything were ticking along like normal, I would be wishing you all the best of luck and hoping that you all have a successful show season, instead please look after yourselves, and to

stay safe. Fingers crossed things return to normal, so that we can look forward to a fun and exciting 2021 show season.

Item 6 (a) Treasurers Report - Marion Petley

NZ CAT FANCY INCORPORATED TREASURER'S REPORT TO THE 2020 ANNUAL GENERAL MEETING ON THE FINANCIAL STATEMENTS FOR THE YEAR-ENDING 31/12/19

Introduction

The Financial Statements of the NZ Cat Fancy Inc. for the year-ending 31/12/19 are to be presented for adoption at the 2020 Annual General Meeting.

The operating result for the year was a net operating loss, after depreciation and tax provision, of (\$1,938), against a budgeted profit of \$2,280, and a loss for the 2018 financial year of (\$2,248). This represents a negative variance of (\$4,186).

Acknowledgement should be made once again to our portfolio managers (Executive Council members) for their willingness to again curb all but essential expenditure during the year.

As mentioned in my previous reports, our income is basically derived from four sources, namely, Membership Fees, and the activities of Publications (Flash Cats), Registrations and Shows. Tabulated below are these figures for the last four years:

INCOME	YE 31/12/19	YE 31/12/18	YE 31/12/17	YE 31/12/16
Membership Fees (Total)	25,220	23,159	23,638	24,598
Publications (excl Mship Fees)	9,235	9,201	11,273	8,742
Registrations	48,412	47,091	46,928	49,057
Shows (excl. Mship Fees)	24,813	29,845	29,343	31,126
TOTAL	\$107,680	\$109,296	\$111,182	\$113,523
Increase/(decrease) income	(\$1,616)	(\$1,886)	(\$2,341)	\$666
% Increase/(decrease)	(1.48%)	(1.67%)	(2.06%)	.59%

Please note that although the 2019 Membership Fees received show an increase of \$2,061 on 2018, this was only brought about by a fees increase for 2019, as on page 2 of this report you will see that the 2019 Membership numbers actually show a decrease on 2018.

Activity Results Summary (Gross profits)

Our seven Activity accounts, (detailed on pages 4-6 of the Financial Statements), showed a total operating profit of \$35,705, which was in excess of the budgeted \$33,870, and a (10.4%) decrease of (\$4,150) on the actual 2018 profit of \$39,855. Items of note were:

- Judges: Increased fees received for Judges Training, and Stewards & Handlers Courses, and associated expenses
- Publications: On-going increases in Flash Cats postage costs brought about by NZ Post

annual increases applied from 1 July each year

- Shows: Small reduction in 2019 Shows income over 2018, due to 24 Shows (100 Rings) held in 2019; whereas 28 Shows, (104 Rings) held in 2018.

Operating Revenue and Administration Expenditure

Other Revenue

Total Other Revenue recorded at \$30,000, was \$1,400 under the budgeted \$31,400, and \$7,700 under the 2018 total. The one-off receipt in 2018 of \$10,000 for an Insurance Claim was the main reason for this variance.

(2018: \$37,659)

Membership Numbers

Membership numbers for 2019 reduced by 37 members (6.99%) over the previous year, with 27 less Associate members included in this total. Membership statistics for the last seven years were:

	2019	2018	2017	2016	2015	2014	2013
Affiliate (Clubs)	24	26	27	27	28	28	30
Associate (incl Family)	64	91	91	106	100	107	121
Full	322	319	323	327	342	348	363
Family (Additional)	71	81	85	85	87	87	86
Junior	6	7	9	8	7	2	7
Life	5	5	4	4	3	3	3
TOTAL	492	529	539	557	567	575	610
Increase/(decrease)	(37)	(10)	(18)	(10)	(8)	(35)	(24)
% Increase/(decrease)	(6.99%)	(1.85%)	(3.23%)	(1.76%)	(1.39%)	(5.74%)	(3.78%)

Administration Expenses

Total 2019 expenditure, after depreciation, came in at \$66,500, which was \$4,700 over the budgeted \$61,800, but \$11,900 less than the 2018 total of \$78,400. 2018 expenditure of \$15,417 on Legal Fees partially accounted for this variance.

(2018:(\$78,349))

Summary

The net operating loss of (\$1,938) for 2019, against a budgeted profit of \$2,280, and a loss of (\$2,248) for the previous year, was a reasonable result.

Audit from 2020

We have been advised by our Auditors, Fluker Denton of Levin, that they regret they will be unable to continue with auditing our financial statements from 2020. They advise: 'We have been under

increasing regulatory audit compliance pressure that has really made our continuation of offering audit services very difficult and not cost effective to our firm'. They have provided the names of two local (Waikanae) firms who specialise in audit only. Approaches will be made to both these firms and a recommendation will be brought to our AGM.

Marion Petley
Treasurer
NZ Cat Fancy Inc.
29/06/20

- (a) "That the 2020 AGM of the NZCF accepts the 2020 Budget as presented."
- (b) "That the 2020 AGM of the NZCF endorses the 2021 Financial Forecast as presented."
- (c) "That the 2020 AGM of the NZCF approves the appointment of "Auditor to be suggested" to carry out the audit of the NZ Cat Fancy Inc. year-end financial statements for the year-ending 31/12/20." (Constitutional Clause 20.1)

Item 7 Proposed Constitutional Amendments

7.1C Executive Council

"THAT the following changes be made to Rule 12, to allow for voting of Executive Council members via email and to Rule 30.1 by adding a new definition for this":

12.1 f: Upon the closing of nominations, each eligible member will be provided with access to voting via electronic means ~~voting~~ or a ballot paper will be mailed to them.

12.1 g: The election ballot shall contain a list of candidates for the Executive Council and be accompanied with each of the candidates' biographical notes, if provided. If voting is via ~~an~~ electronic means ~~election site~~, biographical information will be placed on the NZCF website or circulated by other means and the membership advised of this

12.1 h: Each member shall be responsible to ensure that their ballot is properly completed and signed and placed in the mail with the proper postage affixed or otherwise forwarded by a commercial delivery service to the appointed returning officer by the date required. If voting is via ~~an~~ electronic means ~~election site~~, each member shall be responsible for completing their vote ~~by~~ ~~electronic means~~ by the required date.

30.1 j: 'electronic means' means use of email or an electronic election site. Where email is used for voting, a member may vote by sending an email to the returning officer from an email address held by the NZCF that is attributable to the member. The returning officer may specify minimum requirements the email must adhere to (including, but not limited to, stating the member's membership number, and including a declaration that the sender of the email is the relevant voter);

And THAT the equivalent amendments to the General Rules & Policies 4.2 and 4.3 are made, as follows:

General rules and policies – Rule 4.2: Voting papers will be sent to all eligible voting members along with a copy of all the candidates' biographies or each eligible member will be provided with access to electronic voting. If voting is via ~~an~~ electronic means ~~election site~~, biographical

information will be placed on the NZCF website or circulated by other means and the membership advised of this. This will be sent 28 days prior to the date set for the AGM.

General rules and policies – Rule 4.3: The voting papers must be returned by the date specified on the ballot paper. Any that are received after this date shall not be counted. Note that any postmarked envelopes that are marked prior to the cut-off date but received after the cut-off date will also be disregarded. It is the member’s responsibility to ensure that their votes are counted. If voting is via an electronic ~~means election site~~, each member shall be responsible for completing their vote by electronic means by the required date.

Rationale: Changes to the Constitution are required to allow for the voting for Executive Council members through the use of members’ email address or other electronic system. Our current voting system is not impregnable (given that voting may be done online simply by knowing a member’s membership number). Therefore, voting via email only through a member’s email as attributable to the member should be appropriate, and would provide flexibility (should the Executive Council wish to adopt such flexibility at the time). Measures can be adopted for integrity purposes, such as including the member’s membership number, and including an appropriate declaration.

Please note: This remit is intended to permit (not require) the Executive Council to adopt email voting if they desire.

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7.2C Executive Council

“THAT the following changes are made to Section 21 for Proxy cross referencing”

21.6 All proxies shall be registered with the Secretary at least 7 days prior to the meeting to which the proxy relates. The form of proxy is to be in the form the Executive Council includes in ~~standing orders~~ General Rules and Policies.

Rationale: The proxy form is located in the GRP (see Appendix 1) rather than in the Standing Orders.

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7.3C Executive Council

“~~THAT~~ *the* Expansion of definition of "majority vote" to take proxies into account, be made to 30.1 b”.

30.1 b: 'majority vote' means a vote made by more than half of the members ~~who are present at a meeting and~~ who are entitled to vote and voting ~~at that meeting upon~~ a resolution put to that meeting.

Rationale: A possible interpretation of the definition of "majority vote" would require proxies, postal votes, and electronic votes at an AGM or SGM to be ignored (for example, Rule 20.1 requires that an auditor to be appointed by "majority vote". See also Rules 16.2, 17.1(d)). The deleted text is to allow votes from persons who are not present at the meeting to be taken into account in the vote.

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Item 8 General Remits (other proposed motions)

8.1G Executive Council

“THAT the following changes are made to the constitution for voting via email”.

Rule 5.1 g: Any eligible member not in attendance, and who has not nominated a proxy, must have returned their ballot with a postmark showing a date on or before the due date for ballots to be returned as shown on the ballot paper(s) for their vote by ballot to count, or have submitted their vote by electronic means prior to the close of the ~~electronic~~ voting process for their vote to count.

Rule 5.1(i): Votes by ballot or electronic means shall be recorded prior to the meeting. The results of ballot counts cast on an item on the agenda shall not be made known until after a vote from the floor has been taken. Scrutineering (if any) of the ballot paper or ~~electronic~~ voting count shall be by whatever method is determined as appropriate by the Executive Council.

Appendix 1: The proxy form needs to be amended to allow for only non-constitutional changes to be voted on by the proxy (ie where they have voted by electronic means).

Rationale: Voting via email is arguably already available for changes to the Constitution (see R 5.1(f)), but some changes for clarity should be made, as seen in the proposed amendments. (For “other business”, the status quo has been preserved (that the member must need to be present or have appointed a proxy) as the motions are not.)

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8.2G Executive Council

“THAT the following changes be made to the constitution re: retaining quorum on declaration of conflict”.

Rule 3.7A: Members of the Executive Council must declare any possible conflicts of interest. They must abstain from speaking, voting and must leave the meeting whilst the issue is being dealt with, unless a Member’s declaration of a conflict of interest would cause the meeting to not have quorum, in which case the Member may remain in the room but must abstain from speaking and voting.

Rationale: The Executive Council is concerned that should two Members of the Executive Council declare a conflict of interest at a meeting, that they would be required to leave the room and would result in the loss of quorum, and ultimately and inability to make a decision. (Rule 3.6 of the General Rules and Policies provides that “[t]he quorum for meetings of the Executive Council shall be five voting members” (this Rule also reflects Rules 23.1 and 23.2 of the Constitution in relation to Members present at meetings).)

The Executive Council considers that an exception to Rule 3.7A should allow a Member (or Members) to remain in the room but be required to be silent and to abstain from voting, thereby retaining quorum. (Rule 3.7A of the General Rules and Policies provides that upon a declaration of a conflict of interest, a Member of the Executive Council must “abstain from speaking, voting and must leave the meeting whilst the issue is being dealt with”.)

The exception would only apply where the application of Rule 3.7A would cause a loss of quorum. A majority of the members entitled to vote would allow a motion to be carried.

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8.3G Executive Council

“THAT the following para is added to Section 3, and that subsequent para be renumbered accordingly”.

Annual Appointment of Officials

3.14 The annual appointment of officials is carried out at or before the last meeting of the Executive Council each year.

Expressions of Interest

3.15 At least one month before the Executive Council meeting the Secretary will invite expressions of interest for all annually appointed positions, including, or not, and not limited to:

- a. Secretary;
- b. Treasurer;
- c. registrars (longhair, shorthair, provisional, honours, and prefix);
- d. national disputes co-ordinator;
- e. membership co-ordinator;
- f. Flash Cats editor;
- g. health and safety officer;
- h. historian;
- i. international liaison officer;
- j. information technology contractor;
- k. webmaster;
- l. privacy officer;
- m. governance documents officer;
- n. breed standards advisory council (chair, standards of points officer, and members);
- o. animal welfare liaison officer; and
- p. NZCF representative Companion Animals New Zealand board.

3.16 Position descriptions should be circulated with the invitation and positions which are paid honoraria should be indicated.

Eligibility and Requirements

3.17 Expressions of interest in appointed position shall be accepted from those who:

- a. are financial full, family, or life members of the NZCF (with the exception of the national disputes co-ordinator and IT contractor);
- b. do not hold a position of office in a similar registry; and
- c. whose place of permanent residence is New Zealand.

3.18 A summary of experience, skills, and suitability for the role should accompany all expressions of interest except from incumbent officials.

3.19 Appointees must be prepared to sign confidentiality agreements.

Appointment

3.20 The Executive Council shall appoint officials for the positions advertised from the expressions of interest except that if none are provided or are considered suitable, they may appoint members with appropriate skills or experience.

Term of Appointment

3.21 Annual appointments are from 1 January – 31 December each year unless otherwise decided by the Executive Council.

3.22 Training periods for new appointees will normally run from the time the appointment is confirmed until 31st December and will be unpaid for new appointees to positions which will receive honoraria.

3.23 New appointees to positions shall serve a 90-day trial period after which their appointment may be confirmed or terminated by the Executive Council at the next meeting held.

Rationale: To give clarity and guidance to the annual appointment process and to the terms of any such appointment.

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8.4G Mid Island Cat Club

“That this General Meeting of the NZCF direct the NZCF Executive Committee to investigate, draft and action in time for the next Show Season, changes to the Annual Award system to require that the National Awards reflect the meetings desire to ensure that the majority of the points for such National Awards are earned when the Cats being awarded have competed against cats other than just their own breed”.

Rationale:

The Mid-Island Club is concerned about the ability of a cat to succeed in attaining a placing in the NZCF Annual Awards where the majority of its points it has been awarded have been earned when only being judged against its own breed.

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8.5G Patches & Pointed Inc

Remit

“That Show Bylaw 4.7 is amended to read all kittens entered in the show shall be a minimum of 16 weeks old on show day”.

Rationale:

Four Calendar months rules out kittens from being shown despite that they have already met the vaccination requirements for exhibition (ref: 4.11)

Registration Rules 17.6 (a) shall have received 1 vaccination and be at least 10 weeks of age although NZCF recommends a minimum age of 12 weeks

At that stage most have already been desexed prior to being transferred to their new owners.

Under the current rules (4.8) kittens under 4 calendar months are permitted to be placed on exhibition or display as long as vaccination requirements have been adhered to as they are also subject to the normal veterinary clearance on the day the Club can see no reason why kittens at 16 weeks cannot be accepted for showing purposes.

It is hoped that this minor change will enable Clubs to pick up entries of kittens that literally are 4 months old – albeit shy of a matter of days or at the most 2 weeks to meet the current 4 calendar month requirement.

If this remit is successful it would be with further recommendation that the current Show Rule (4.10) that requires Domestic & Companion Kittens to be desexed prior to being shown remains.

NZCF is one of the few registries left in the World that do not allow kittens under 4 calendar months to be exhibited – maybe it is time for a change.

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Item 9 Discussion & Approval of Plans

For the balance of the current and next five (5) calendar years.

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Item 10 Any Other Business

(With the leave of the meeting any other matter that the meeting decides to discuss)

Social Media Best Practice Guidelines for discussion – see Attachment ‘B’

Attachment ‘A’ – Social Media Best Practice Guidelines

Attachment ‘B’ –Auditors Report

Sharon José
Secretary NZCF

Social Media Best Practice Guidelines

Would you say that to my face?

Background

The use of the internet for communication, learning and the creating and sharing of information is an integral part of day to day communication for individuals and businesses. Its use continues to grow rapidly as more and more people are gaining access to the internet and the services it provides.

Internet access can take many forms, from email contact and searching for information using Google, to interactive social media platforms such as:

- Facebook,
- Instagram
- Twitter
- websites
- forums
- blogging, and more.

Social media evolves rapidly so any definition soon becomes out of date.

These platforms provide a fast and usually reliable method of communication.

As social media is dedicated to community-based input and interaction for sharing content it can capture and shape, and widely share the opinions and sentiments of the communities involved.

As such, social media is a powerful medium that can work positively. However, these communication channels are sometimes used to negatively portray people, products or to create conflict.

Negative posts can be personally very hurtful. Emotional harm is a serious Health, Safety and Wellness issue.

NZCF guidelines for members use of social media.

1. Abide by NZCF rules and regulations, and codes - of standards and ethics. What constitutes ethical behaviour can be ambiguous (it can be ethical to take a stand against an unfair or biased rule for example). However, the highest standards of respect, honesty and integrity will always be ethical.
2. Make sure when making posts that what you say is factually correct. It is important to be accurate and that any comment posted as fact can be verified.
3. Despite the seemingly unregulated nature of social media, online messages, texts, emails and social media comments are subject to NZ law around, defamation, discrimination, hate speech, bullying and intimidation. They may also be causes for a formal complaint.
4. Do not post malicious, misleading or unfair content in relation to the NZ Cat Fancy, or its affiliates, NZCF officers and officials, NZCF members or members' cats.
5. Act in a manner that is consistent with good community expectations. By being reasonable and respectful you apply the same standards and values in the virtual world and in your social media interactions that you exhibit in the real world.

**NZ CAT FANCY INCORPORATED
FINANCIAL STATEMENTS
FOR THE YEAR-ENDED 31 DECEMBER 2019**

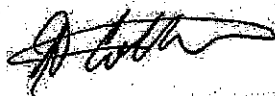
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**NZ CAT FANCY INCORPORATED
STATEMENT OF RESPONSIBILITY
FOR THE YEAR-ENDED 31 DECEMBER 2019**

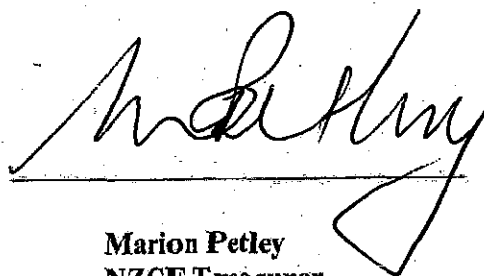
The Executive Council of the New Zealand Cat Fancy Incorporated (the NZ Cat Fancy Inc.) accept responsibility for the preparation of the annual financial statements and the judgements used in these statements.

In the opinion of the Executive Council, the annual financial statements for the financial year fairly reflect the financial position and operation of the NZ Cat Fancy Inc.




**David Colley
Chairperson**

25 June 2020



**Marion Petley
NZCF Treasurer**

25 June 2020



**NZ CAT FANCY INCORPORATED
FOR THE YEAR-ENDED 31 DECEMBER 2019**

DIRECTORY

Purposes of the New Zealand Cat Fancy Inc:

The purposes of the NZ Cat Fancy Inc. are and shall be:

Purpose of the NZCF

The NZCF is a proactive and vibrant organisation that promotes the best practices for the breeding of registered pedigree cats while supporting quality care of all cats in New Zealand.

Pecuniary gain is not a purpose of the NZCF. Reasonable compensation maybe paid for services rendered by officers and officials of the NZCF.

NZCF Long Term Vision

That all pedigree cats are registered and best care practices ensure excellent health and welfare to all domesticated cats in New Zealand.

NZCF Mission

NZCF provides quality show systems, registrations, information and shares knowledge in an environment that promotes friendly relations between its members and cat fanciers around the world.

NZCF Values

The NZCF is committed to acting with integrity, honesty and respect. It is a professional organisation that is focused on providing quality in all services and products and has and practices clear and transparent processes.

Office Holders:

Executive Council Chairperson
NZ Cat Fancy Secretary
NZ Cat Fancy Treasurer

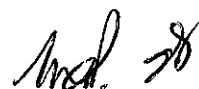
David Colley (Wainuiomata)
Sharon Jose (Te Aroha)
Marion Petley (Otaki)

Bankers:

TSB Bank, Waitara

Accountant:

Marion Petley, 259B Mill Road, Otaki 5512



**NZ CAT FANCY INCORPORATED
ACTIVITIES STATEMENT
FOR THE YEAR-ENDING 31 DECEMBER 2019**

	Actual Year-end 31/12/2019 \$	Budget Year-end 31/12/2019 \$	Actual Year-end 31/12/2018 \$
ADMIN TRADING			
Income			
Trading Sales:	753	480	318
Less Cost of Goods:			
Stock-on-hand at beginning of the period	2,725	2,720	2,461
Purchases	1,998	1,210	488
Less Stock-on-hand at end of the period	<u>4,130</u>	<u>3,500</u>	<u>2,725</u>
Cost of Sales	593	430	224
Overheads (Postage/Sundry)	-	-	3
Total Cost of Sales	<u>593</u>	<u>430</u>	<u>227</u>
GROSS PROFIT TRANSFERRED TO REVENUE ACCOUNT	<u>\$ 160</u>	<u>\$ 50</u>	<u>\$ 91</u>
BREED STANDARDS ADVISORY COUNCIL			
Income			
Breed Section Fees	102	100	62
SoP Folders & Contents	39	-	13
	<u>141</u>	<u>100</u>	<u>75</u>
Less Expenditure			
BSAC Overheads (Post/Print/Stationery/Sundry)	-	-	6
SoP: Overheads (Post/Print/Stationery/Sundry)	184	-	150
	<u>184</u>	<u>-</u>	<u>156</u>
GROSS PROFIT TRANSFERRED TO REVENUE ACCOUNT	<u>-\$ 43</u>	<u>\$ 100</u>	<u>-\$ 81</u>
INFORMATION TECHNOLOGY			
Income			
	-	-	-
Less Expenditure			
Consumables (total NZCF)	1,699	780	1,210
Contractor Scheduling Payment (Webmaster)	2,350	2,350	1,899
Broadband Reimbursements (all officials)	-	-	2,159
Equipment & Software (non-capital)	1,318	1,220	234
IT Repairs & Maintenance	299	-	-
IT Resource Development	1,487	420	1,653
IT ROCAP Support	3,328	4,000	3,859
Website Expenses (Hosting & Maintenance)	546	500	664
	<u>11,027</u>	<u>9,270</u>	<u>11,678</u>
GROSS PROFIT TRANSFERRED TO REVENUE ACCOUNT	<u>-\$ 11,027</u>	<u>-\$ 9,270</u>	<u>-\$ 11,678</u>

NZ CAT FANCY INCORPORATED
ACTIVITIES STATEMENT
FOR THE YEAR-ENDING 31 DECEMBER 2019

	Actual Year-end 31/12/2019 \$	Budget Year-end 31/12/2019 \$	Actual Year-end 31/12/2018 \$
JUDGES			
Income			
Course Application Fees	526	520	-
Stewards & Handlers Cse Fees	1,513	1,120	-
	<u>2,039</u>	<u>1,640</u>	<u>-</u>
Less Expenditure			
Overheads (Judges Sashes/Post/Print/Stat/Sundry)	315	320	333
Council/Refresher/Seminar/Courses	1,750	1,240	466
Training	148	500	-
	<u>2,213</u>	<u>2,060</u>	<u>799</u>
GROSS PROFIT TRANSFERRED TO REVENUE ACCOUNT	<u>-\$ 174</u>	<u>-\$ 420</u>	<u>-\$ 799</u>
PUBLICATIONS			
Income			
FCQ: Advertising Sales	9,020	10,650	9,040
FCQ: Breeders Directory	70	100	104
FCQ: Sales	145	-	57
FCQ: T'fer from Membership Fees	7,051	7,000	6,904
	<u>16,286</u>	<u>17,750</u>	<u>16,105</u>
Less Expenditure			
FCQ: Contractor Scheduling Payment (FQ Editor)	2,170	2,170	1,728
FCQ: Postage	6,171	4,850	4,405
FCQ: Printing	6,901	7,330	7,367
Historian Expenses (T'ferred fm Admin Expenses)	182	200	37
	<u>15,424</u>	<u>14,550</u>	<u>13,537</u>
GROSS PROFIT TRANSFERRED TO REVENUE ACCOUNT	<u>\$ 862</u>	<u>\$ 3,200</u>	<u>\$ 2,568</u>
BREEDERS & REGISTRATIONS			
Income			
All Registrations Fees (incl Pedigrees & Transfers)	46,816	45,000	46,045
Cattery Accreditation Fees (T'ferred fm Other Revenue)	174	350	87
Leasing Fees	-	-	67
Penalty Fines	-	-	35
Prefix Application Fees	1,422	790	857
	<u>48,412</u>	<u>46,140</u>	<u>47,091</u>
Less Expenditure			
Contractors Scheduling Payments (3 x Registrars)	16,960	16,960	15,039
Overheads (Cat Breeding/Post/Stationery/Sundry)	2,133	5,100	4,116
Registrars Meeting	-	500	-
Registration Certificates & Forms	450	500	552
Prefixes: Scheduling Payment	975	950	900
Prefixes: Overheads	27	-	48
	<u>20,545</u>	<u>24,010</u>	<u>20,655</u>
GROSS PROFIT TRANSFERRED TO REVENUE ACCOUNT	<u>\$ 27,867</u>	<u>\$ 22,130</u>	<u>\$ 26,436</u>

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NZ CAT FANCY INCORPORATED
ACTIVITIES STATEMENT
FOR THE YEAR-ENDING 31 DECEMBER 2019

	Actual Year-end 31/12/2019 \$	Budget Year-end 31/12/2019 \$	Actual Year-end 31/12/2018 \$
SHOWS			
Income			
Honours: Certificates	127	400	305
Shows: Benching Fees (excl National Show)	18,986	20,400	22,641
Shows: Application Fees (Current Year)	4,370	4,520	5,174
Shows: IT Package Sales	300	250	324
Sales T'fer fm Affiliate Mship Fees (Clubs Liab. Ins)	870	1,040	1,131
	24,653	26,610	29,575
<u>National Show</u>			
Benching Fees	452	450	485
Sponsorship	576	580	916
Sundry Income	2	-	-
	1,030	1,030	1,401
	25,683	27,640	30,976
Less Expenditure			
Honours: Certificates & Overheads	751	300	713
Honours: Contractor Scheduling Payment	2,821	2,960	2,466
Shows: Club Liability Insurance	1,500	1,640	1,281
Shows: Overheads (Post/Print/Stationery/Sundry)	14	300	369
Shows: Supreme Ribbons	773	770	850
Shows: IT Programme	595	1,900	268
	6,454	7,870	5,947
<u>National Show</u>			
Exhibitors Ribbons & Medals	699	700	934
Judges Expenses (incl. Awards Dinner)	-	-	69
Officials Expenses (NZCF Chair & Shows PFM)	470	650	332
Show Schedule (excl Postage)	-	340	325
Sundry Expenses	-	-	51
	1,169	1,690	1,711
	7,623	9,560	7,658
GROSS PROFIT TRANSFERRED TO REVENUE ACCOUNT	\$ 18,060	\$ 18,080	\$ 23,318

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NZ CAT FANCY INCORPORATED
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR-ENDING 31 DECEMBER 2019

	Actual Year-end 31/12/2019 \$	Budget Year-end 31/12/2019 \$	Actual Year-end 31/12/2018 \$
REVENUE			
GROSS PROFITS/(LOSSES) TRANSFERRED FROM ACTIVITIES ACCOUNTS:			
Admin Trading	160	50	91
Breed Standards Advisory Council	- 43	100	- 81
Information Technology	- 11,027	- 9,270	- 11,678
Judges	- 174	- 420	- 799
Publications	862	3,200	2,568
Registration	27,867	22,130	26,436
Shows (incl National Show Account)	18,060	18,080	23,318
	<u>\$ 35,705</u>	<u>\$ 33,870</u>	<u>\$ 39,855</u>
OTHER REVENUE			
AGM Receipts	228	210	326
Awards Dinner	2,348	1,560	1,213
Donations	150	400	692
Fines & Complaints Fees	-	500	65
Insurance Claims	-	-	10,000
Interest Received	4,001	4,000	4,204
Kitten Board Fees	391	400	583
Liaison: NZCAC (Travel Reimb)	2,435	4,000	2,286
Liaison: WCC Meeting Reimbursements	<u>2,863</u>	<u>3,000</u>	<u>2,858</u>
	5,298		5,144
Marketing Sales	-	-	-
Membership:			
Affiliate	2,087	2,090	2,261
Associate (incl Associate Family)	2,187	2,260	2,426
Family	5,174	5,780	6,097
Full	14,896	14,260	11,630
Junior	94	60	93
Late Penalty Fee	782	600	652
	<u>25,220</u>	<u>25,050</u>	<u>23,159</u>
Less Transfers to FCQ Sales	- 7,051	- 7,000	- 6,904
Less Transfers to Show Sales	- 869	- 1,050	- 1,130
	17,300	17,000	15,125
Sundry Income (Whse Stat. Biz Rewards)	260	300	307
	<u>\$ 29,976</u>	<u>\$ 31,370</u>	<u>\$ 37,659</u>
TOTAL REVENUE	<u>\$ 65,681</u>	<u>\$ 65,240</u>	<u>\$ 77,514</u>

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NZ CAT FANCY INCORPORATED
STATEMENT OF FINANCIAL PERFORMANCE (continued)
FOR THE YEAR-ENDING 31 DECEMBER 2019

	Actual Year-end 31/12/2019 \$	Budget Year-end 31/12/2019 \$	Actual Year-end 31/12/2018 \$
LESS EXPENDITURE			
ADMINISTRATION EXPENSES			
Admin Scheduling Payments (NZCF Sec & Treas)	23,594	23,560	21,888
AGM Expenses:			
Accommodation	867	850	1,619
Conference Expenses	1,659	1,600	1,742
Copy/Print/Postage	1,873	1,500	1,497
Travel	<u>1,470</u>	<u>1,450</u>	<u>1,901</u>
	5,869	5,400	6,759
Audit Fees	2,750	2,750	2,750
Awards Dinner/Trophies	3,565	2,480	1,980
Bad Debts Written Off	-	-	107
Bank Charges	1,417	1,300	1,302
Contractor (Training)	1,559	-	-
Discipline & Disputes	-	1,000	1,750
EC Expenses:			
Accommodation & Meals	3,580	2,700	4,286
Conference Expenses	2,533	1,740	2,107
Printing & Postage	-	-	-
Reimburse Expenses	2,431	2,400	2,058
Teleconference Expenses	163	-	646
Travel Expenses	<u>5,949</u>	<u>4,600</u>	<u>6,439</u>
	14,656	11,440	15,536
Election Costs	250	250	250
Freight & Storage	-	144	-
Governance Documents	-	-	91
Health & Safety (under Shows)	-	50	9
Insurance	1,245	1,420	1,438
Kitten Board Expenses	308	300	295
Legal Fees	-	1,000	15,417
Liaison:			
NZCAC	43	50	43
NZCAC - Delegate Travel	2,432	4,000	2,286
WCC	<u>4,455</u>	<u>3,000</u>	<u>3,232</u>
	6,930	7,050	5,561
Marketing Expenses (Brochures)	435	-	-
NZCF Officials Allowances	600	600	150
NZCF Sec. Home Office (IT & Phone)	1,657	1,460	656
Postage & Courier	58	50	49
Presentation Expenses	87	100	625
Privacy Officer	-	50	193
Stationery	346	250	267
Sundry Expenses	59	100	184
TOTAL ADMINISTRATION EXPENSES	\$ 65,529	\$ 60,760	\$ 77,257
Plus Non-Cash items:			
Depreciation	960	1,000	1,092
	960	1,000	1,092
TOTAL EXPENSES	\$ 66,489	\$ 61,760	\$ 78,349
NET OPERATING (LOSS)	-\$ 808	\$ 3,480	-\$ 835
Less Provision for Tax	1,130	1,200	1,413
NET TAX PAID (LOSS) TRANSFERRED TO EQUITY	-\$ 1,938	\$ 2,280	-\$ 2,248

**NZ CAT FANCY INCORPORATED
STATEMENT OF MOVEMENT IN EQUITY
FOR THE YEAR-ENDING 31 DECEMBER 2019**

	Actual Year-end 31/12/2019 \$	Budget Year-end 31/12/2019 \$	Actual Year-end 31/12/2018 \$
RETAINED EARNINGS AT THE BEGINNING OF THE YEAR	\$ 136,634	\$ 136,630	\$ 138,882
Net (Loss) for the period	-\$ 1,938	\$ 2,280	-\$ 2,248
RETAINED EARNINGS AT THE END OF THE YEAR	<u>\$ 134,696</u>	<u>\$ 138,910</u>	<u>\$ 136,634</u>

NZ CAT FANCY INCORPORATED
STATEMENT OF FINANCIAL POSITION
FOR THE YEAR-ENDING 31 DECEMBER 2019

	Actual Year-end 31/12/2019 \$	Budget Year-end 31/12/2019 \$	Actual Year-end 31/12/2018 \$
REPRESENTED BY:			
CURRENT ASSETS			
TSB: Current Account (General Expenses)	20,540	20,940	25,574
TSB: Term Deposits	120,000	120,000	120,000
Stationery & Other Stock	6,870	3,500	2,725
Debtors Control	4,642	5,500	3,545
Interest Accrued	1,140	2,000	1,378
Prepayments	6,031	9,000	3,647
GST Receivable	-	-	184
TOTAL CURRENT ASSETS	\$ 159,223	\$ 160,940	\$ 157,053
NON-CURRENT ASSETS:			
FIXED ASSETS:			
Cat-related Equipment	7,027	7,030	7,027
Computer Equipment	5,604	8,140	6,323
Office Equipment	316	300	316
	<u>12,947</u>	<u>15,470</u>	<u>13,666</u>
Less Accumulated Depreciation	9,034	11,500	9,496
TOTAL NON-CURRENT ASSETS	\$ 3,913	\$ 3,970	\$ 4,170
	Note 5		
TOTAL ASSETS	\$ 163,136	\$ 164,910	\$ 161,223
LESS CURRENT LIABILITIES			
Creditors Control	9,212	9,500	10,178
Sundry Creditors & Accruals	4,437	4,500	3,162
Fees Received-in-Advance:			
Flash Cats Fees	-	-	13
Membership Fees	7,115	6,300	4,878
Other Fees	396	500	423
Show Application Fees for 2019	-	-	4,522
Show Application Fees for 2020	4,348	4,000	-
Show Application Fees for 2021	1,217	-	-
GST Payable	585	-	-
Terminal Tax	1,130	1,200	1,413
TOTAL CURRENT LIABILITIES	\$ 28,440	\$ 26,000	\$ 24,589
TOTAL NET ASSETS	\$ 134,696	\$ 138,910	\$ 136,634

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**NZ CAT FANCY INCORPORATED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR-ENDED 31 DECEMBER 2019**

1. Statement of Accounting Policies

Reporting Entity

The New Zealand Cat Fancy Inc. is an Incorporated Society registered under the Incorporated Societies Act 1908.

The Financial Statements are a special purpose report prepared in accordance with the constitution for the members and to meet the Inland Revenue Requirements.

Measurement Base

The accounting principles recognised as appropriate for the measurement and reporting of financial performance and financial position on a historical cost basis are followed by the Society.

Specific Accounting Policies

The following specific accounting policies which materially affect the measurement of financial performance and then financial position have been applied:

- a. **Fixed Assets and Depreciation:** Fixed assets are incorporated in the Statement of Financial Position at cost, plus all additions since at cost less total depreciation charged to date. Depreciation is calculated using rates as allowed by the Inland Revenue Department. Office furniture and equipment depreciation rates are 26% - 48% DV.
- b. **Debtors:** Debtors are stated at their estimated realisable value.
- c. **GST:** The financial statements have been prepared on a GST exclusive basis.
- d. **Inventories:** Inventories are stated at the lower cost, determined on a first-in-first-out basis, and net realisable value.
- e. **Changes in Accounting Policies:** There have been no changes in accounting policies. All policies have been applied on bases consistent with those used in previous years.

2. Commitments

There were no commitments as at 31 December 2019. (2018: Nil)

3. Contingent Liabilities

There were no contingent liabilities at 31 December 2019. (2018: Nil)

4. Related Party Transactions

There were no related party transactions at 31 December 2019. (2018: Nil)

NZ CAT FANCY INCORPORATED
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR-ENDED 31 DECEMBER 2019

5. Depreciation Schedule for the Year-ended 31 December 2019

Asset #	Description	Date	Orig. Cost	Open WDV	Deprec Method	2019 Deprec	Accumm Deprec	Close WDV
	Cat-related Equipment							
200029	10 x LS Dog Crates Dbl Door 42"	12/11	1,086	519	10.00D	52	619	467
200030	20 x LS Dog Crates Dbl Door 42"	07/12	2,159	1,099	10.00D	110	1,170	989
200031	33 x Pro Valu Crates #5000	06/13	3,289	1,748	10.00D	175	1,716	1,573
200032	5 x Pro Valu Crates #5000	06/13	493	263	10.00D	26	256	237
			7,027	3,629		363	3,761	3,266
	Computing Equipment							
200025	Laser Printer (SH Reg)	02/09	Expensed	-		-	-	-
200026	Compaq Notebook (LH Reg)	06/09	1,236	-		-	1,236	-
200035	HP Pavillion 15-N203TU i5 Notebook (PR Reg)	03/14	898	-			898	-
200036	HP Pavillion 15-N203TU i5 Notebook (SH Reg)	03/14	767	-			767	-
200037	Brother MFCJ5320DW Multifunction Printer (Sec)	03/15	Expensed	-		-	-	-
200039	Brother HL1210W Mono Laser Printer (PR Reg)	01/16	Expensed	-		-	-	-
200040	Brother Mono Laser Printer (LH/SH Reg)	01/17	Expensed	-		-	-	-
200041	HP Desktop PC (Hons Reg)	03/17	1,043	282	48.00D	135	896	147
200042	HP Colour Laser. Printer (Hons Reg)	03/17	Expensed	-		-	-	-
200043	Acer Celeron Desktop (NZCF Sec)	08/17	956	258	48.00D	124	822	134
			4,900	540		259	4,619	281
	Plus Additions							
200044	HP Laptop 15.6" (15-080026AU) (NZCF Sec)	01/19	703	-	48.00D	337	337	366
	Less Disposals							
200033	HP Envy M6-1115TX Notebook (Silver) (NZCF Sec)	08/13	-	-		-	-	-
200034	HP Envy Set-up (NZCF Sec)	02/14						
			5,603	540		596	4,956	647
	Computer Software							
			-	-		-	-	-
	Office Equipment							
200017	Filing Cabinet (PR Reg)	05/05	316		10.00 D	-	316	-
200038	Filing Cabinet (Exec Sec)	02/15	Expensed	-		-	-	-
			316	-		-	316	-
	TOTAL		\$12,946	\$4,169		\$ 960	\$9,033	\$3,912

INDEPENDENT AUDITOR'S REPORT

TO THE READERS OF NEW ZEALAND CAT FANCY INCORPORATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

We have audited the financial statements of the New Zealand Cat Fancy Incorporated on pages 4 to 12 of the Annual report that comprise the Statement of Financial Position as at 31 December 2019, the Activities Statement, the Statement of Financial Performance, the Statement of Movements in Equity ended on that date and the notes to the financial statements that include accounting policies and other explanatory information.

Qualified Opinion

In our opinion, except for adjustments that might have been found to be necessary had we been able to obtain sufficient evidence concerning the revenue, the financial statements of the New Zealand Cat Fancy Incorporated:

- present fairly, in all material respects:
 - its financial position as at 31 December 2019; and
 - its financial performance for the year then ended; and
- comply with being a special purpose report prepared in accordance with the constitution for the members and to meet Inland Revenue Requirements.

Our audit was completed on 29th June 2020. This is the date at which our opinion is expressed.

The basis of our opinion is explained below. In addition, we outline the responsibilities of the Executive Council and our responsibilities relating to the financial statements, and we explain our independence.

Basis for our Qualified Opinion

In common with organisations of a similar nature, control over the income prior to being recorded is limited, and there are no practical audit procedures to determine the effect of this. In this respect alone we have not obtained all the information and explanations that we have required.

We carried out our audit in accordance with the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Executive Council for the Financial Statements

The Executive Council are responsible on behalf of the New Zealand Cat Fancy Incorporated for preparing financial statements that are fairly presented and comply with special purpose financial statements in New Zealand. The Executive Council are responsible for such internal control as it determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Executive Council are responsible on behalf of the New Zealand Cat Fancy Incorporated for its ability to continue as a going concern. The Executive Council are also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the New Zealand Cat Fancy Incorporated, or there is no realistic alternative but to do so.



Responsibilities of the Auditor for the audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but it is not a guarantee that an audit carried out in accordance with the Auditing Standards will always detect a material misstatement when it exists.

Misstatements are differences or omissions of amounts or disclosures and can arise from fraud or error. Misstatements are considered material, if individually, or in aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the New Zealand Cat Fancy Incorporated's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Executive Council.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Executive Council and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the New Zealand Cat Fancy Incorporated's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the New Zealand Cat Fancy Incorporated to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Executive Council, regarding among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Other Information

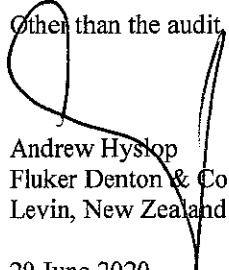
The Executive Council are responsible for other information. The other information comprises the information included on pages 1 to 3 of the Financial Statements and the Treasurer's report, but does not include the financial statements, and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the New Zealand Cat Fancy Incorporated in accordance with the independence requirements of Professional and Ethical Standards 1 (Revised): *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the New Zealand Cat Fancy Incorporated.


Andrew Hyslop
Fluker Denton & Co
Levin, New Zealand

29 June 2020